

**You Must Join EPC To File This Form & Provide Me FULL Permissions (470-471)  
498( New) School-School & Libraries - Me - General Financial**

**E-rate Consulting LLC 470 Profile**

**Fax (516) 224-7288 Cell 516-642-9286 E-mail [Richard@erateconsulting.org](mailto:Richard@erateconsulting.org)**

**(7/1/2016-6/30/2017) FY2016 Profile**

Please fill out **completely** even if done so before so we can update your information and begin the process for next year. Fax or e-mail it back to me. If you don't know something leave it blank. **Provide YOURCell #.**

School Name : \_\_\_\_\_ EIN# \_\_\_\_\_ BEN \_\_\_\_\_  
Address: \_\_\_\_\_ ZIP \_\_\_\_\_  
Contact: \_\_\_\_\_ Date: \_\_\_\_\_  
Tel: Numbers: \_\_\_\_\_ Fax Number \_\_\_\_\_ CELL \_\_\_\_\_  
Email \_\_\_\_\_ Chief Contact \_\_\_\_\_

**Additional Sites:**(Designation= elementary, high school, early childhood, admin. Office, dormitory etc.)

Designation \_\_\_\_\_ Address \_\_\_\_\_ ZIP \_\_\_\_\_ Tel #: \_\_\_\_\_

Designation \_\_\_\_\_ Address \_\_\_\_\_ ZIP \_\_\_\_\_ Tel #: \_\_\_\_\_

New Construction- Describe: \_\_\_\_\_

Do you have a Federal Lunch Program ? \_\_\_\_\_ Yes \_\_\_\_\_ No

**Of the (total number # of students in school) ( Your spending budget for Maintenance & equipment is based on this number ) \_\_\_\_\_ # of Pre K Students \_\_\_\_\_ # K-12 Students . #Students eligible for FREE/REDUCED Federal Lunch program \_\_\_\_\_ # If this information is not currently available send back this form anyway.**

**Services Sought**

**Services that are not checked off will not be put on the Form 470 and will not be funded**  
**C1**

Local & Long Distance Telephone service \_\_\_\_\_ # of Lines \_\_\_\_\_ # New Lines \_\_\_\_\_  
Broadband : Type \_\_\_\_\_ Cable \_\_\_\_\_ FIOS \_\_\_\_\_ Lit Fiber Speed Down \_\_\_\_\_ Up \_\_\_\_\_  
Distance Learning \_\_\_\_\_ #Users \_\_\_\_\_ Homework Help Line \_\_\_\_\_  
#Mobile Internet connections \_\_\_\_\_ **Only eligible if cost effective.**  
#Cell Phones **VOICE ONLY** \_\_\_\_\_ # Cell Phones Used by **Transport Workers** VOICE, DATA Texting Eligible \_\_\_\_\_

**C2**

Upgrade Internet Distribution Equipment \_\_\_\_\_ IC Maintenance of Broadband Equipment \_\_\_\_\_  
Cache devices \_\_\_\_\_ Managed Internet Service \_\_\_\_\_ # of rooms \_\_\_\_\_

My school will be **closed** for winter and or spring recess from \_\_\_\_\_ and will **reopen** \_\_\_\_\_.  
During the recess I can be reached at \_\_\_\_\_.

**By Returning This Form You Agree to Extend the Current LOA on File and agree to have me certify your forms which will only be filed and certified when they are backed by written documentation you provide.**

**Form 471 requests (7/1/2016-6/30/2017) FY2016 E- Rate Requests**

**FAX BACK**

**Do Not Start Any Service until the School Is Funded, Unless the School is willing to Pay 100% of the Costs.** By returning this form you certify that services will be used for educational purposes and your program is recognized by your state as an educational entity. Attached are all Official FAXED Bids plus e-mailed bids if you received no faxed bids for a service.

**Our records indicate that the allowable contract date for your program has pasted. Your program needs to review the bids they received and select an appropriate vendor. Once selected you may ignore further bids for that service. Please File all bids for future audit requests. Attached is a suggested BID Score Sheet. You may change the items however **PRICE** must be weighted the highest.**

School Name: \_\_\_\_\_ Form filled out by: \_\_\_\_\_ CELL: \_\_\_\_\_

Note: All service accounts must be an educational account in the name of the school residential accounts are not funded by E-rate.

**Reoccurring Services (Telephone, Cellular, Internet, Video Conferencing, FAX back with the Signed Contract if there is one. For Telephone services indicate how many lines, For Cellular service how many units, For Internet the Bandwidth. For existing companies send ONE bill.**

Company \_\_\_\_\_ Service \_\_\_\_\_ Lines/Units/Bandwidth \_\_\_\_\_ Monthly Charges: \_\_\_\_\_ Location \_\_\_\_\_ Contract: YES \_\_\_\_ NO \_\_\_\_

Company \_\_\_\_\_ Service \_\_\_\_\_ Lines/Units/Bandwidth \_\_\_\_\_ Monthly Charges: \_\_\_\_\_ Location \_\_\_\_\_ Contract: YES \_\_\_\_ NO \_\_\_\_

Company \_\_\_\_\_ Service \_\_\_\_\_ Lines/Units/Bandwidth \_\_\_\_\_ Monthly Charges: \_\_\_\_\_ Location \_\_\_\_\_ Contract: YES \_\_\_\_ NO \_\_\_\_

Company \_\_\_\_\_ Service \_\_\_\_\_ Lines/Units/Bandwidth \_\_\_\_\_ Monthly Charges: \_\_\_\_\_ Location \_\_\_\_\_ Contract: YES \_\_\_\_ NO \_\_\_\_

Company \_\_\_\_\_ Service \_\_\_\_\_ Lines/Units/Bandwidth \_\_\_\_\_ Monthly Charges: \_\_\_\_\_ Location \_\_\_\_\_ Contract: YES \_\_\_\_ NO \_\_\_\_

**One Time – Equipment Requests/ Maintenance**  
**Fax Back With the Contract**

Vendor \_\_\_\_\_ Service \_\_\_\_\_ One Time Charges: \_\_\_\_\_ Location \_\_\_\_\_

Vendor \_\_\_\_\_ Service \_\_\_\_\_ One Time Charges: \_\_\_\_\_ Location \_\_\_\_\_

Dear Administrator:

During the final weeks of the second phase of the E-rate program requests for 2016 services many competing vendors send me contracts that **they claim** were sent with your knowledge. My experience is that sometimes **is not the case**.

To avoid any misunderstanding and additional work please review the attached contracts and sign & return ( fax/e-mail ) those which are valid.

## Form 471 Requests For Goods & Services 2016

### Ready To Be Filed

### Fill Out The Attached Form 471 Requests & Return ASAP

Form 471 Request Forms with “SAME AS LAST YEAR” will be returned.

Dear Administrator:

The allowable contract date has now passed, choose which vendors will service your program for the upcoming E-rate year starting July 1, 2016.

Review all faxed bids and select your vendors. Use the attached bid assessment sheet in your review. You may delete, add or change factors but in all cases **PRICE MUST BE THE GREATEST WEIGHTED FACTOR.** If there was more than one bid send me a copy of the evaluation sheet. If you are seeking a NEW service and have received no bids you may contact vendors and ask them to submit a bid.

Fill out the attached **Form 471 requests** and return with any **NEW CONTRACTS** for Year 2016. For existing services that will be continued **send a copy the LAST BILL.** Do this as soon as possible since the filing requirements have change and it will take more time to input the data.

Note: Accounts for services must be educational and in the name of the school. Any old **residential** accounts must be converted to educational accounts which generally have lower rates. **Private accounts are not eligible for E-rate.**

You can now close the bidding process and ignore any further bids.

**Do Not Start Any Service until the School Is Funded, Unless the School is willing to Pay 100% of the Costs.**

**Keep a file with any faxed bids to date including those not chosen.**

Any Questions just call.

# You Must Join EPC to Participate in E-rate 2016

Dear Administrator:

Attached is the **FY 2016 Profile** survey for program year **2016**—starting July 1, 2016 through June 30, 2017. This information is used to file form 470 which is due shortly. **I will not file & certify this form without your response.**

There have been **major changes** in the E-rate program. Your school/agency **MUST** join the **EPC** system to file any application. Call me if you have not done this yet. *If you have joined,* log in (Go to your Landing Page - Click On Your School Name- Manage Users - Manage Permissions - Richard Bernstein Apply All **FULL** and make certain that I have **FULL** permissions for the form 470 & form 471. For Form 498 – Give the school – School & Library Permission- Give ME the **General Financial Permission.** )

There are also **major changes** to the calculation of the discount rate. Schools that participate in the CEP program do not need to use surveys to support their discount rates. **Each** student must be represented on a survey. Therefore, a survey has been attached so that the surveys collection process should **start now. You can combine this survey, financial applications or any other documented method to validate your discount rate.**

Your **BUDGET** ( \$150 x the number of students –used in total over 5 years) to support the Maintenance/ Purchase of equipment is based upon your **verified** Student population. Each state has its definition of which students or individuals are counted for E-rate. If you are an **agency** in addition to your students, you may include **Adult Education** participants enrolled in a **GED** program or **juvenile justice program**. Call me to determine if your state supports this program. For Example NY State supports all of the above.

**ALL SCHOOLS** regardless of discount rate **should apply** for **Maintenance & Equipment** services that in the past were usually only funded for high discount ( 80-90%) rate institutions.

Some schools will not be able to apply for **Voice services** or have used up their **budget** for **Maint/Equip**. These requests will be removed from your form 470 to avoid unnecessary bids from vendors for services that will not be funded. We will compare your **2015 student count** to your estimated **2016** count to determine if your budget has increased and new services can be acquired.

Since the next Form 471 is more complex and will take more time to upload to the USAC system we will be calling you shortly to make certain that the survey has been filed out **completely.**

Competitive bidding continues to be **a major issue** for the SLD, **please retain & document any offers of service after form 470 is posted.** Once you have waited the required **28** days you can choose a vendor and ignore other bids. See attached bid sheet example. You can change the individual factors however **PRICE** must have the greatest weight. As a backup I put as a bid requirement, that all bids need to be faxed to me by the bidder as well.

**Do not accept ANY offers of free service, gifts, or gratuities from any vendor to any of your employees, board members etc. who may be involved in the vendor selection process.**

As always, if there are any questions please do not hesitate to call. E-mail is usually the quickest and most efficient form of communication.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Bernstein'.

Richard I. Bernstein MA SDA MSC SUB  
President

If you cannot reach me call Rebeka 516-526-2721 or Ari 516-515-7287

PS: If your school does not participate in the Federal Lunch Program, you may use the attached Income Survey. Send it out to the entire student body and have it returned by the end of December.

## E-Rate Bid Assessment Worksheet

Page \_\_\_\_\_ of \_\_\_\_\_

Funding Year  
FRN

2016

Project or Service  
Description

**Vendor Scoring** (use additional worksheets if necessary)

		Vendor # 1		Vendor # 2		Vendor # 3		Vendor # 4		Vendor # 5	
Selection Criteria	Weight*	Raw Score**	Weighted Score***	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score	Raw Score	Weighted Score
Prices/Charges	30%										
Prior Experience	25%										
Fit Between Request and Proposal	25%										
Financial Stability	20%										
Other (describe)											
Other (describe)											
Overall Ranking	100%										

**Vendor Selected:**

**Approved By:**

**Title:**

**Date Awarded:**

**Bid Assessment Comments**, if needed:

Notes:

\* Percentage weights must add up to 100%. **Price must be weighted the heaviest.**

\*\* Evaluated on a scale of 1 to 5: 1=worst, 5=best.

\*\*\* Weight x Raw Score *Based upon E-rate Central Model*

## Special Compliance Information Request Certification

Complete and return the enclosed Certification to the Schools and Libraries Division (SLD). If the applicant's authorized representative completed the information in this document, please *attach a copy of the letter of agency or other agreement* between the applicant and consultant authorizing them to act on the school or library's behalf.

Please note that if an authorized representative signs this form, an authorized school or library official is also required to sign in the space provided below.

**Note: If a consultant was used, a school official MUST sign below.**

CERTIFICATION	
<p>I certify that I am authorized to make the representations set forth in the responses to the inquiry on behalf of <b>Chabad of Southern Nevada</b>, the entity represented on and responding to the inquiry, and am the most knowledgeable person with regard to the information set forth therein. I certify that the responses and supporting documentation to the inquiry are true and correct to the best of my knowledge, information and belief. I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I acknowledge that false statements can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.</p>	
<p>I declare under penalty of perjury that the foregoing is true and correct. Executed on <u>24</u> day of <u>AUGUST</u>, 2016 at <u>LAS VEGAS</u> [city], <u>NEVADA</u> [state].</p>	
Signature	Date <u>8-24-16</u>
Print Name <u>Yehoshua HARLIG</u>	Title <u>Director</u>
Employer <u>DESERT Torah Academy - Chabad of So. Nevada</u>	
Telephone Number <u>702-259-0770</u>	Fax Number <u>702-877-4700</u>
Email Address <u>ChabadLV@AOL.COM</u>	
Address <u>1312 VISTA DRIVE LAS VEGAS NV 89102</u>	
Authorized School or Library Official's Signature and Title	Date <u>8-24-16</u>
Print Name of Authorized School or Library Official Named Above <u>Yehoshua HARLIG</u>	



## **Cost Effective Analysis**

With the advent of increased need for a robust, reliable and effective Broadband to provide Internet access to multiple Chromebooks and other devices, the school sought high quality Fiber Optic services. Single channel cable, FIOS or Fiber does not have the capacity to meet the educational needs of the school with a limited bandwidth shared by all users. The selected services were a commercial grade and a MULTI Channel modality that guaranteed a wide bandwidth for simultaneous users.

### Authorization and acceptance

Contract covers High Speed Broadband service with Guaranteed Download and Upload speed of 100mbp with multi channel service.

This is a 4 years contract - billed annually – it is not a monthly contract.

- 80% Discounted School
- Total pre-discounted Annual charge \$39,000.00
- Total Annual charge to SLD \$31,200.00
- Total Annual charge to School \$7,800.00
- Contract is contingent upon the school receiving SLD funding.
- No Spin Changes allowed.
- Voluntary Extension Permitted.
- Vendor will commence work and order any equipment unless requested by the school to hold all processes until E-Rate funding has been committed. The school can authorized vendor to proceed with a signed quote, purchase order or authorized letter.

AGREED AND ACCEPTED:

Contract Dale: July 1, 2016- June 30, 2020

Chabad Of Southern Nevada  
1261 S. Arville St  
Las Vegas, NV 89102  
Phone: (702) 259-0770

GV LLC  
50 Ancient Hills Ln  
Henderson, NV 89074  
Phone (800) 843-2328  
Fax (702) 989-4740

By: 

Name: SHIRA HAREL

Date: 3/1/16

By: 

Name: Matt Kruger

Date: 1/15/16

# GV LLC

*Where IT meets your Business world*

50 Ancient Hills Ln  
Henderson, NV 89074  
Phone (800) 843-2328 Fax (702) 989-4740

DATE 1/7/2016  
Quotation # 11130  
Customer ID CHA-SN-2015-1

**Quotation For:**

Quotation valid until: 2/7/2016  
Prepared by: MA

Chabad Of Southern Nevada  
1261 S. Arville St  
Las Vegas, NV 89102  
Phone: (702) 259-0770

Comments or Special Instructions: None

SALESPERSON	P.O. NUMBER	SPIN	SHIP VIA	470 App #	TERMS
Matt	N/A	143038599		160011945	Contract

QUANTITY	DESCRIPTION	UNIT PRICE	TAXABLE?	AMOUNT
1	High Speed Broadband - Annual service - 100mbp Up/Down Single circuit w/50 Sub-circuits	39,000.00		39,000.00

SUBTOTAL	\$ 39,000.00
TAX RATE	0.00%
SALES TAX	
OTHER	-
TOTAL	\$ 39,000.00

If you have any questions concerning this quotation, contact us at [info@gvllcnv.com](mailto:info@gvllcnv.com)

**THANK YOU FOR YOUR BUSINESS!**



Family Name \_\_\_\_\_

Survey Number: \_\_\_\_\_  
[For School Use Only]

**E-Rate Household Survey Fall 2015** <sup>1</sup>For FYI 16-17; 17-18  
Even if your income does not meet these Income Eligibility Guidelines, you must return the survey in order for the survey to be valid.

Address: \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Circle your household size below, then answer the following questions:

Household Size (Circle One)	Est. Annual Income (As Reported to IRS)	Monthly Income	Weekly Income
1	\$ 21,775	\$ 1,815	\$ 419
2	29,471	2,456	567
3	37,167	3,098	715
4	44,863	3,739	863
5	52,559	4,380	1,011
6	60,255	5,022	1,159
7	67,951	5,663	1,307
8	75,647	6,304	1,455
Each add'l family member add:	7,696	642	148

Is your income equal to or less than any of the amounts listed next to the number you circled?

Yes \_\_\_\_\_ No \_\_\_\_\_

Are your children eligible for free or reduced lunches, breakfasts, snacks or milk at their school(s)?

Yes \_\_\_\_\_ No \_\_\_\_\_

Is your family eligible for food stamps?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your family qualify for medical assistance under Medicaid?

Yes \_\_\_\_\_ No \_\_\_\_\_

Is your family receiving Supplementary Security Income (SSI)?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your family receive Temporary Assistance for Needy Families (TANF)?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your family receive housing assistance (section 8)?

Yes \_\_\_\_\_ No \_\_\_\_\_

Does your family receive home energy assistance (LIHEAP)?

Yes \_\_\_\_\_ No \_\_\_\_\_

2. Please list all students in your household that attend school. (Enter the grade they will be entering in Fall, 2015. Write on back to list more than 5 students)

Child's Name	Grade	School

<sup>1</sup>Income Eligibility Guidelines for Reduced Priced Meals. July 1, 2014-June 30, 2015 (Federal Register/ Vol. 79, No. 43/ Wednesday, March5, 2015/ Notices, pg. 12467)

## Vendor Selection Process

Vendors that respond to the form 470 are given an opportunity to send written documentation about their company, products and prices. They may elect to come to the school and provide a presentation.

After the review of the documentation, interview and proposals a content analysis is conducted so that a Bid Assessment Worksheet can be generated.

In determining the selection of a vendor there are several factors that are taken into account. The most important factor is price which is given a 30% weight. This is followed by Prior Experience which indicates the schools experience with a vendor in terms of quality of product and quality of service which is given a 25% weight. Next is Fit with Request, the congruence between what is needed by our program and what is offered by the vendor 25%. Finally, Financial Stability evidenced by the number of employees – indicates the maturity of the company and its ability to expend the manpower necessary to support our services 20%

Each vendor is rated in the above categories and given rating from 1-5. The weighted scores add up to 100%. The vendor with the highest Overall ranking is selected.

When there are no other bids requested prices are compared to those prices published on the Internet. In the event the selected vendor is unable to provide the service the next highest bidder is selected. If there were no other bids we confer with our colleagues to determine a vetted replacement vendor within the fiscal constraints of the funding request. Prices within 15% are considered fair market value. Maintenance costs within the Nevada Metropolitan area are considered fair market value between 10 & 15% of the cost of the equipment being maintained.